

**BelovED Community Charter School  
Regular Board Meeting  
Thursday, July 16, 2020, 12:00 pm  
508 Grand Street  
Jersey City, NJ 07302**

**Minutes**

The meeting was called to order at 12:00 PM by Nicole Jackson.

**I. Roll Call**

Board Member	Term Dates	Present	Absent	Excused
Nicole Jackson	6/30/21	X		
Jessica Lisboa	6/30/22	X		
Salvatore Risalvato	6/30/21	X		
Sheridan Bell	6/30/22		X until 1:39pm when he joined the meeting	
Sam Mikhail	6/30/21	X		

Ken Schultz – Executive Officer/Gr 6 – 9 Lead Person

Michele Link – Principal, K - 5

Duanne Moeller – Director of Operations

Bret Schundler – School Consultant

Adams Herman – Adams, Gutierrez & Lattiboudere, LLC

Richard Raschdorf, School Business Administrator/Board Secretary, EACS

William Fitzpatrick – Asst. to the School Business Administrator, BCCS

Angel Soto, Director of I.T.

**II. Approval of Minutes from June 18, 2020 Regular Board Meeting.**

Motion: S. Risalvato	Second: S. Mikhail			
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	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell				X
S. Mikhail	X			

### III.

**2020-07-16-01** Resolved that The BCCS Board of Trustees approves the School Reopening Plan.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell				X
S. Mikhail	X			

**2020-07-16-02** Resolved that The BCCS Board of Trustees approves the Annual Report and submission to the NJDOE.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

**2020-07-16-03** Resolved that The BCCS Board of Trustees approves of the Teacher and School Leader/Principal Evaluation System

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

**2020-07-16-04** Resolved that The BCCS Board of Trustees approves the adoption of the Family Handbook

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

IV. **2020-07-16-05** Resolved that The BCCS Board of Trustees approves the adoption of of the Student Transportation Policy

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			

S. Bell	X			
S. Mikhail	X			

**V. Discussion of BelovED Signage** - defer to August meeting.

## **VI. Human Resources**

**2020-07-16-06** Resolved that The BCCS Board of Trustees approves the hiring/re-hiring of the following employees for the School Year 2020 – 2021, effective July 1, 2020 – June 30, 2021.

<b>Hire</b>	<b>Position</b>	<b>Salary</b>	<b>Start Date</b>	<b>Attendance Bonus</b>
Diana Ahmed	Social worker	\$61,500	August 17, 2020	\$750
Dongsoo Kang	I.T. Specialist	\$38,000	July 13, 2020	
Sharon Turner	Security Coordinator	\$19/hr	July 1, 2020	
Jina Shin	Teacher	\$58,000	August 17, 2020	\$750
Kaylynn Constantine	Teacher	\$63,500	August 17, 2020	\$750
Vanessa Vargas	Office Manager	\$44,500	July 1, 2020	
Lisa Kretschman	Teacher	\$58,000	August 17, 2020	\$750
Jasmine Bruce	Teacher	\$60,000	August 17, 2020	\$750
Mickardo Streete	Teacher	\$64,000	August 17, 2020	\$750
Mary Paone-Colon	Teacher	\$64,500	August 17, 2020	\$750
Karina Ortiz-Acosta	HS Academic Dean	\$76,000	July 1, 2020	
Bianca Mulligan	Teacher	\$61,000	August 17, 2020	\$750
Stephanie Pierce	Administrative Assistant	\$37,000	September 1, 2020	
LaToya Hall	Assistant Teacher	\$34,200	August 17, 2020	\$750
Bianca Mulligan	Teacher	\$61,000	August 17, 2020	\$750

Eric Hinestroza	School Nurse	\$67,000	August 17, 2020	
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Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			

S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

**2020-07-16-07** Resolved The BCCS Board of Trustees approves the following Lockdown Service Appreciation Bonuses who were onsite during the COVID-19

<b>Employee</b>	<b>Bonus Amount</b>
Dale Waul	\$1,800
Lynn Schundler	\$1,800
Mariela Diaz	\$900
Daleth Escoto	\$900
Bill Fitzpatrick	\$900
Raouf Ramdani	\$600
Kathy Ochoa	\$360

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

Jessica Lisboa left the meeting at 3:06pm.

**2020-07-16-08** Resolved The BCCS Board of Trustees approves the following Stipends for SY21:

<b>Employee</b>	<b>Stipend Type</b>	<b>Stipend</b>
Jomayra Torres	Summer Stipend	\$12,000
Michael Long	Summer Stipend	\$6,000

Michael Long	HIB Coordinator	\$4,000
Ben Comings	Summer Science Curriculum	\$1,500
Mark Lenzo	Operations	\$1,400
Amina Banks	Math Chair	\$5,000
Carissa Holborrow	Creating biology curriculum	\$1,500
Whitney Harris	Curriculum writer for 9 <sup>th</sup> and 10 <sup>th</sup> grade	\$3,000
Jere Waldron	Athletic Director	\$8,000
Smriti Giuliani	ELA Dept. Chair	\$5,000
Michael Jeter	Math Dept. Chair	\$5,000
Breanna DeMatteo	Social Studies Curr. Pacing	\$6,000
Marguerite O'Brien	Math Curr. Head Gr. 3-5	\$4,500
Tara Caroselli	Math Curr. Head Gr. K-2	\$4,500
Katelyn Sanchez	Science Curr. Pacing K-6	\$6,000
Maria Cota-Robles	Inspire Program	\$3,700

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

**2020-07-16-09** Resolved The BCCS Board of Trustees approves the following revised amounts for Summer School Stipends for School Year 2020-2021. Funded by the CARES Act due to the COVID-19 pandemic.

Employee	Stipend Type	Dates	Stipend
Eric Boonstra	HS Summer School Coordinator	15 hrs./ week for 7 wks @ \$45/hr	\$4,725

Shaniqua Martin	MS Summer School Coordinator	10 hrs./week for 6 wks @ \$45/hr	\$2,700
Jessica Olivares-Rodriguez	ES Summer School Teacher	20 hrs./week for 4 wks @ \$45/hr	\$3,600
Amanda McLane	ES Summer School Teacher	20 hrs./week for 4 wks @ \$45/hr	\$3,600
Meghan Delaplain	ES Summer School Teacher	20 hrs./week for 4 wks @ \$45/hr	\$3,600
Carolyn Yuhas	ES Summer School Teacher	20 hrs./week for 4 wks @ \$45/hr	\$3,600
Daniel Whalen	ES Summer School Teacher	20 hrs./week for 4 wks @ \$45/hr	\$3,600
Katelyn Sanchez	ES Summer School Teacher	20 hrs./week for 4 wks @ \$45/hr	\$3,600
Carly Druz	ES Summer School Teacher	20 hrs./week for 4 wks @ \$45/hr	\$3,600
Marisol Ghizzone	ES Summer School Teacher	20 hrs./week for 4 wks @ \$45/hr	\$3,600
Andria Dunkin	ES Summer School Teacher	20 hrs./week for 4 wks @ \$45/hr	\$3,600
TBA	ES Summer School Teacher	20 hrs./week for 4 wks @ \$45/hr	\$3,600
TBA	ES Summer School Teacher	20 hrs./week for 4 wks @ \$45/hr	\$3,600
TOTAL			\$47,025

Motion: S. Mikhail	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

**2020-07-16-10** Resolved The BCCS Board of Trustees approves the following Year-End Completion Bonuses for Bus Drivers and Bus Aides:

Employee	Bonus Type	Bonus
Juan Abad	Bus Driver	\$750
Joseph Albert	Bus Driver	\$750

Maria Bonilla	Bus Driver	\$750
William Croskey	Bus Driver	\$750
Iris Ferrara	Bus Driver	\$750
Frankie Hernandez	Bus Driver	\$750
Asuncion Ramirez	Bus Driver	\$750
Juan Reyes	Bus Driver	\$750
Lucy Rodriquez	Bus Driver	\$750
Ethel Salisbury	Bus Driver	\$750
Johnie Smoak	Bus Driver	\$750
Anna Mansannet	Bus Driver	\$750
Madeline Diaz	Bus Driver	\$750
Cornell Fabien	Bus Driver	\$750
Ron Missouri	Bus Driver	\$750
Mary Ulloa-Ramirez	Bus Driver	\$375
Tomika Allen	Bus Aide	\$250
Jeanette Carter	Bus Aide	\$250
Stephanie Celestin	Bus Aide	\$250
Shahara Coaxum	Bus Aide	\$250
Sam Donato	Bus Aide	\$250
Kristy Douglas	Bus Aide	\$250
Regina Flucker	Bus Aide	\$250
Rosanell Goodwin	Bus Aide	\$250
Kimberly Grant	Bus Aide	\$250
Connie Henderson	Bus Aide	\$250
Majidah Jaber	Bus Aide	\$250
Debra Jordan	Bus Aide	\$250
Chandra Keyes	Bus Aide	\$250
Sandra Legette	Bus Aide	\$250
Esteve Loweley	Bus Aide	\$250
Jemmy Morales	Bus Aide	\$250
Elizabeth Shutterbrandt	Bus Aide	\$250
Rosa Tapia	Bus Aide	\$250
Latoya Williams	Bus Aide	\$250
Pearl Wilson	Bus Aide	\$250



Motion: S. Mikhail	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

**2020-07-16-11** Resolved that The BCCS Board of Trustees reports the following Resignations.

Employee	Position	Effective Date
Lauren Mulholland	BCCS Music Teacher	July 1, 2020
Kathy Ferguson-Shand	History Teacher	July 1, 2020
Susan Posluszny	Assistant Teacher	June 25, 2020

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

## **VII. Business**

1. **R2020-07-16-12** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims for the period of \$422,391.64 for the period 7/2/20 – 8/1/20.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

2. **2020-07-16-13** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 07/31/20 and 08/15/20 each in the amount of \$110,000 and \$110,000, respectively. Payroll amounts include Employer Payroll Taxes.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

3. **2020-07-16-14** Resolved, the BCCS Board of Trustees approves of the submission of the June 2020 Board Secretary Report to the NJ Department of Education.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			

S. Mikhail	X			
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4. **2020-07-16-15** Resolved, the BCCS Board of Trustees approves of the expenditure to Digital Assurance Certification LLC for a centralized document repository for client filings, cover sheet creation and dissemination to EMMA and Investors. Annual Cost - \$3,000

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

5. **2020-07-16-16** Resolved, the BCCS Board of Trustees approves of a \$5,000 reimbursement to Arch Insurance for payment made to Newark Wire by Arch Insurance incorrectly. Payment will be offset by a reimbursement from Newark Wire of the same amount.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

6. **2020-07-16-17** Resolved, the BCCS Board of Trustees approves of the appointment of Gerald D. Longo, CPA as Auditors for SY20. Cost of Audit - \$27,000. This cost is a \$2,000 increase over SY19 due to BCCS Federal Grants are now greater than \$750,000 and now must be audited separately from our other Operating Funds.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

7. **2020-07-16-18** Resolved, the BCCS Board of Trustees approves of the appointment of Serenity Carr, School Business Administrator of TECCS, as Treasurer of School Monies at a rate of \$200 per month. Primary responsibility will be preparing Beloved's Bank Reconciliations. This is a mandate that bank accounts need to be reconciled by individuals other than those processing bank transactions.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

8. **2020-07-16-19** Resolved, the BCCS Board of Trustees approves of re-categorizing Bank Acct## from Special Revenue to Student Activity Fund. Student Activity Funds and Expenses need to be kept separate from Operating Funds.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			

J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

9. **2020-07-16-20** Resolved, the BCCS Board of Trustees approves of the SY20 Year End Auditor Information due to the NJDOE by July 30, 2020.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

10. **2020-07-16-21** Resolved, the BCCS Board of Trustees approves of a three-month extension with Oncourse System for Educators until the transition to a new Student Information System with PowerSchool is completed. Cost of the three-month extension is \$8,310.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

11. **2020-07-16-22** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with Inpro for the installation of protective wallboards for the three floors of the High School at a cost of \$17,448.26.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

12. **2020-07-16-23** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with Prevention Special Inc for Drug and Alcohol Testing of Bus Drivers. Cost of individual test \$39.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

13. **2020-07-16-24** Resolved, the BCCS Board of Trustees authorizes a one-year renewal of the Food Service Management Company Cost Reimbursable Contract between Beloved Community Charter School (the School Food Authority or SFA) and Maschio's Food Services, Inc. (the Food Service Management Company or FSMC) for the 2020-2021 school year, and such contract to be filed with the New Jersey Department of Agriculture.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

14. **2020-07-16-25** Resolved, The BCCS Board of Trustees approves the establishment of a Capital Reserve in the amount of \$1,500,000 to cover tenant fit-out expenses for the Multi-Purpose Room addition its' landlord is constructing (\$1,100,000) and to fund the design of an additional gymnasium ((\$400,000).

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

15. **2020-07-16-26** Resolved, The BCCS Board of Trustees approves revision of the SY19-20 Student Transportation Agreement, nullifying the agreement for the 4<sup>th</sup> quarter of the school year and reducing the total payment due for the year by Empowerment Academy Charter School to BelovED by \$75,000.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			

J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

16. **2020-07-16-27** Resolved, The BCCS Board of Trustees approves a revision to the Personnel Shared Services under which BelovED's Assistant Director of Operations shall provide services to Empowerment Academy Charter School for a charge of \$35/hour for a maximum of 1,000 hours in SY2020-21.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

17. **2020-07-16-28** Resolved, The BCCS Board of Trustees approves that the School Business Administrator enter into an agreement with PowerSchool Group LLC to purchase the Ecollect Forms module at a first-year cost of \$3,750 and an ongoing annual cost of \$1,500.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			



S. Mikhail	X			
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18. **2020-07-16-29** Resolved, The BCCS Board of Trustees approves that the School Business Administrator enter into an agreement with AirGroup to furnish and install replacement condenser coil on the High School roof at a cost of \$2,940.80

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

19. **2020-07-16-30** Resolved, The BCCS Board of Trustees approves that the School Business Administrator enter into an agreement with Goosetown Communications, Inc. to lease bus radios for the 20-21 school year at an annual cost of \$12,897.60.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

Sheridan Bell left the meeting.

20. **2020-07-16-31** Resolved that The BCCS Board of Trustees approves spending for additional stipends up to a maximum of \$3,000 for consulting from outside professionals for projects including review of Math curriculum, SEMI reimbursements, etc.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent

N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell				X
S. Mikhail	X			

**21. 2020-07-16-32** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement for new exterior building signage work at an amount not to exceed \$10,900.

Motion: S. Risalvato	Second: S. Mikhail			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell				X
S. Mikhail	X			

**IX. Public Comment on Non-Agenda Items**

1. None.

**XI. Other Business**

**Adjournment at 3:48pm**